



ENCC Call 2020

About Incubator and the ENCC

Incubator is one of our flagship capacity-building programmes. It supports mid-to-senior levels-professionals from cultural centres involved or seeking involvement in European Projects such as Creative Europe or Erasmus +.

The programme is fully-funded and it aims at strengthening individual cultural centres (especially our members, and members of our members), and encouraging them to consider 'going European'. It is also a laboratory for increasing innovation and transversal cooperation in our network, and building the ENCC learning community at large. It provides expert support, mentoring, and supports experimentation.

The programme is developed by the ENCC, in close collaboration with experts **Maïa Sert**, On the Move (BE), **Nicolas Combes**, Saline Royale d'Arc-et-Senans (FR) and **Ivo Peeters**, De Zeyp and ENCC (BE).

The European Network of Cultural Centres was founded in 1994 to promote dialogue and cooperation between social-oriented cultural centres in Europe. Today, the ENCC reaches about 5000 cultural organisations in 24 countries. Read more at encc.eu.

Incubator is supported by the Creative Europe programme of the European Union.

Incubator 2020

Before applying, thank you for reading this call in full as well as the [Incubator FAQ](#) on the ENCC website.

1. Project cycle

The Project Incubator will be developed in the 5 following phases:

Phase 1 (Applying for Incubator): Applicants should present an idea for a project that fits within the following funding frameworks:

- [Creative Europe](#)
- [Erasmus+](#)
- [Erasmus for Young Entrepreneurs](#)
- [Interreg](#)
- [Europe for Citizens](#)

In this phase, the applicant should present a project idea with already identified partners. The applicant is also expected to outline the objectives and outputs, the impact the project aims to achieve and to prove the European dimension of the project.

Phase 2 (Selection of project bearers/preparation): After the application deadline, the ENCC advising team will give project leaders feedback on their process. Selected candidates have about 2 months to flesh out their projects before the 2-day intensive mentoring/consultancy retreat. Shortly after selection announcement, a short virtual session with experts will help them structure their project, identify its strengths and weaknesses, and figure out what further development is necessary.

Phase 3 (Consultancy retreat): Selected project bearers MUST arrive, in person (no virtual attendance is allowed), with a detailed draft of project content, timeline and objectives, confirmed partners and a budget for this 2-day consultancy retreat.

Phase 4: (Project development): Project bearers have 1-2 months to identify what type of funding they want to apply for and 5 to 9 months, depending on the type of project, for further project development. During this phase, they are in contact with the same experts as during the consultancy retreat. A 1-hour virtual meeting will help them get final feedback about their project. This phase will allow project bearers to be prepared for writing and submitting their application.

Phase 5 (Evaluation): Participants will evaluate the consultancy at the end of the 2-day retreat, and the whole process after submitting their final application.

Timing

- 10.12.19: Call opening
- 31.01.20: Deadline to apply
- 02.03.20: Results published
- 18-20.05.20: 2-day consultancy retreat in Vienna, Austria
- June-August 2020: Project preparation process- Mentoring
- Date to be confirmed depending on application calendars: Reporting and evaluation

2. General conditions

Conditions to apply

Incubator is open to any cultural organisation looking to initiate a European cooperation project.

ENCC members have priority in the selection process, but non-members may also apply.

ENCC Yearly Priorities

There are no priorities for ENCC members for 2020.

For non-members, the selection committee will prioritise projects related to:

- Diversity, equality, inclusion in culture or cultural organisations
- Non-urban culture
- Creating cultural networks
- Cultural centres

Project eligibility criteria

- Applicants should present an idea for a project that fits within Creative Europe, Erasmus+, Erasmus for Young Entrepreneurs, Interreg, or Europe for Citizens frameworks.
- The project should clearly describe what it will bring to European societies and what the European dimension will bring to the project.
- The applicant should have identified at least 2 partners and know about their expertise in EU funds.

- Projects that have already been submitted to EU funding but have not been selected are not eligible to Project Incubator. Projects that have already been submitted and are waiting for a decision are not accepted either.

How to apply

Applications for Incubator must be submitted online, using [this form](#) (link also available from the ENCC website).

Participation Obligations

By submitting their application to Incubator 2020, applicants respect all conditions presented in this call and commit to participating in person (or to identify a person from the applicant organization who will represent them) in all Programme activities (Phases 1-5).

Selection

The ENCC will select **6 projects** for the 2020 programme. The selection process will give special attention to applicants from ENCC members, but the goal is to select the most diverse and balanced pool of projects. Selection results will be communicated by email to participants after 2.03.2020.

3. Finances

Incubator is a fully funded programme for ENCC members, (including members of ENCC national networks, ie IG Kultur Österreich, Austria; Association des Centres Culturels de la Communauté française de Belgique, Belgium; ASTRAC, Réseau des professionnels en Centres culturels de la Fédération Wallonie-Bruxelles, Belgium; Vereniging Vlaamse Cultuur (VVC), Belgium; Chitalista Union, Bulgaria; Kulturhusene i Danmark, Denmark; Rahvakultuuri Keskus, Estonia; Suomen kulttuuritalot ry, Finland; Bundesvereinigung Soziokultureller Zentren, Germany; Kulturális Központok Országos Szövetsége (KKOSZ), Hungary; Latvijas Kultūras darbinieku biedrība, Latvia; Lietuvos liaudies kultūros centras, Lithuania; Mazowiecki Instytut Kultury (MIK), Poland; Xarxaprod xarxa de centres de Creació i Producció de Catalunya, Spain).

Non-members pay a 50 € participation fee **if they are selected**. **Their travel costs** are covered within a limit of 200 € (return ticket) for the consultancy retreat in Vienna.

4. Logistics for the Consultancy Retreat

Transport: Each participant makes arrangements for their transport to and from the city where the consultancy retreat takes place, and invoices the ENCC for transport costs. We'll reimburse travel expenses upon reception of the original invoice, ticket (and boarding pass if applicable). We reimburse flights, trains, buses and public transport, and, in exceptional cases, travelling by car. The maximum amount for reimbursement for non-members (return ticket) is 200€. . We encourage participants to travel in the most sustainable and ecological ways; please take this into account when choosing your itinerary.

Local transport in Vienna will be organised and covered by the ENCC during the consultancy retreat.

Accommodation and food: the ENCC organises all accommodation and meals during the consultancy retreat, and covers those costs.

5. Experts

Maia Sert works as project manager for On the Move network. She is a specialist of international cultural cooperation and in particular EU-funded projects, thanks to her hands-on experience in Creative Europe, INTERREG and Erasmus+ programmes.

Nicolas Combes, vice-general director at the World Heritage site Saline Royale d'Arc-et-Senans (EPCC), is specialised in European projects and funding. He has been interim director of the EPCC, former general administrator of the Gaîté Lyrique in Paris, and co-coordinator of Jordi Savall's triannual residency and the ORPHEUS XXI project.

Ivo Peeters is the Director of the cultural centre De Zeyp in Brussels. He has 30 years of experience working at the local and international level, and is one of the founders of the ENCC. He has been involved in conceiving and facilitating many European cooperation projects, with a special focus on arts and disabilities. Today he is the chairman of the ENCC board.