



ENCC Call 2021

About Incubator and the ENCC

Incubator is one of our flagship capacity-building programmes. It supports mid-to-senior levels-professionals from cultural centres involved or seeking involvement in European Projects such as Creative Europe, Erasmus + and more.

The programme is fully-funded and it aims at strengthening individual cultural centres (especially our members, and members of our members), and encouraging them to consider 'going European'. It is also a laboratory for increasing innovation and transversal cooperation within and beyond our network, and building the ENCC learning community at large. It provides expert support, mentoring, and supports experimentation.

The programme is developed by the ENCC, in close collaboration with international experts.

The European Network of Cultural Centres was founded in 1994 to promote dialogue and cooperation between social-oriented cultural centres in Europe. Today, the ENCC reaches about 5000 cultural organisations in 27 countries. Read more at encc.eu.

Incubator 2021 is supported by the Creative Europe programme of the European Union and by Ayuntamiento de Las Palmas de Gran Canaria.

Incubator 2021

Before applying, thank you for reading this call in full as well as the [Incubator FAQ](#) on the ENCC website.

1. Project cycle

The programme develops in 5 phases:

Phase 1 (Applying for Incubator): Applicants should present an idea for a project that fits within the following funding frameworks:

- [Creative Europe](#)
- [Erasmus+](#)
- [Erasmus for Young Entrepreneurs](#)
- [Interreg](#)
- [CERV \(Citizenship, Equality, Rights and Values programme\)](#)- new programme replacing E4C

In this phase, the applicant should present a project idea with already identified partners. The applicant is also expected to outline the objectives and outputs, the impact the project aims to achieve and to prove the European dimension of the project.

Phase 2 (Selection of project bearers/preparation): After the application deadline, the ENCC advising team will select 9 projects to mentor and provide related feedback to project bearers.. Selected candidates have about 2 months to develop their projects before the 3-day intensive mentoring/consultancy retreat. Shortly after the selection announcement, a short virtual session with experts will help them structure their project, identify strengths and weaknesses, and jointly define necessary developments.

Phase 3 (Consultancy retreat): Selected project bearers have to participate in person in the retreat. If they experience issues and difficulties linked to the COVID-19 crisis, they will have the possibility of participating online (**To find out more about the updated situation linked to COVID-19 and the format of the meeting, please check the [Incubator FAQ](#)**). The project bearers will prepare a detailed draft of project content, timeline and objectives, confirmed partners and a budget and submit it to the dedicated online space (Google Drive) at least 7 days before the 3-day consultancy retreat. The consultancy retreat programme consists of different formats like keynote speeches, debates, peer-to-peer sessions and study visits.

Phase 4: (Project development): Project bearers have 1-2 months to identify what type of funding they want to apply for and 5 to 9 months, depending on the type of project, for further project development. During this phase, they are in contact with the same experts as during the consultancy retreat. A 1-hour virtual meeting will help them get final feedback

about their project. This phase will allow project bearers to be prepared for finalizing and submitting their application. Please note that the actual writing of the final application is the responsibility of the project bearers, and that experts will not give feedback on that.

Phase 5 (Evaluation): Participants will evaluate the consultancy at the end of the 3-day retreat, and the whole process after submitting their final application. They will then follow-up with trainers and the ENCC on the results of their application and of their project, if funded, until the end of the project.

Timing

- 04.02.21: Call opening
- 08.03.21: Deadline to apply (before midnight CET)
- 23.03.21: Results published
- 30.06.21 > 2.07.21 : 3-day consultancy retreat in Las Palmas de Gran Canaria (Spain)
- July-August 2021: Project preparation process- Mentoring
- Date to be confirmed, depending on application calendars: Reporting and evaluation

Please bear in mind that local partner Ayuntamiento de Las Palmas de Gran Canaria will provide an additional cultural programme on the weekend following the retreat. We highly recommend you join this programme which provides an added value to the overall initiative. It is, however, not part of the official Incubator programme and ENCC cannot commit to cover the related costs like accomodation or catering.

2. General conditions

Conditions to apply

Incubator is open to any cultural organisation looking to initiate a European cooperation project. ENCC members have priority in the selection process, but non-members are also encouraged to apply.

ENCC Yearly Priorities

There are no thematic priorities for ENCC members for 2021.

For non-members, the selection committee will prioritise projects related to:

- Sustainability
- Diversity, equality, inclusion in culture or cultural organisations
- Non-urban culture
- Creating cultural networks
- Cultural centres

Project eligibility criteria

- Applicants should present an idea for a project that fits within Creative Europe, Erasmus+, Erasmus for Young Entrepreneurs, Interreg, or CERV frameworks.
- The project should clearly describe what it will bring to European societies and what the European dimension will bring to the project.
- The applicant should have identified at least 2 partners and know about their expertise in EU funds.
- Projects that have already been submitted to EU funding but have not been selected are not eligible to Project Incubator. Projects that have already been submitted and are waiting for a decision are not accepted either.

How to apply

Applications for Incubator must be submitted online, using [this form](#) (link also available from the ENCC website).

Participation Obligations

By submitting their application to Incubator 2021, applicants commit to respect all conditions presented in this call and to participating (or to identify a person from the applicant organization who will represent them) in all Programme activities (Phases 1-5).

Selection

The ENCC will select **9 projects** for the 2021 programme. The selection process will give special attention to applicants from ENCC members, but the goal is to select the most diverse and balanced pool of projects. Selection results will be communicated by email to all applicants after the 23.03.2021

3. Finances

Incubator is a fully funded programme for ENCC members, (including members of ENCC regional and national networks, ie IG Kultur Österreich, Austria; Association des Centres Culturels de la Communauté française de Belgique, Belgium; ASTRAC, Réseau des

professionnels en Centres culturels de la Fédération Wallonie-Bruxelles, Belgium; cult!network for culture houses in Flanders and Brussels, Belgium; Chitalista Union, Bulgaria; Kulturhusene i Danmark, Denmark; Association of Finnish Children's Cultural Centers (Suomen lastenkulttuurikeskusten liitto ry), Finland; Suomen kulttuuritalot ry, Finland; Eesti Rahvamajade Ühendus (ERMÜ),, Estonia; Bundesverband Soziokultur, Germany; Kulturális Központok Országos Szövetsége (KKOSZ), Hungary; Latvijas Kultūras darbinieku biedrība, Latvia; Lietuvos liaudies kultūros centras, Lithuania; Réseau Luxembourgeois des Centres Culturels Régionaux, Luxembourg. And including also members of ENCC local/city networks: La Concertation asbl (Belgium), A Vértes Agorája (Hungary), Rete delle Case del Quartiere (Italy), Lavanderia a Vapore - Centro di Residenza per la Danza (Italy), Spazju Kreattiv (Malta) and Fundación Iberoamericana de las Industrias Culturales y Creativas (FIBICC) (Spain)).

Non-members pay a 50 € participation fee **if they are selected to join the Incubator programme. For these participants, the ENCC covers the costs of the consultancy retreat, except for travel costs.**

4. Logistics for the Consultancy Retreat

Transport: Each participant makes arrangements for their transport to and from the city where the consultancy retreat takes place, and invoices the ENCC for transport costs. We'll reimburse travel expenses for ENCC members upon reception of the original invoice, ticket (and boarding pass if applicable). We reimburse flights, trains, buses and public transport, and, in exceptional cases, travelling by car. We encourage participants to travel in the most sustainable and ecological ways; please take this into account when choosing your itinerary.

Local transport will be organised and covered by the ENCC during the consultancy retreat.

Accommodation and food: the ENCC organises all accommodation and meals during the consultancy retreat, and covers those costs for all participants

[*Apply for Incubator 2021*](#)